

True Light Middle School of Hong Kong
Subsidization of Overseas Study Tour
Application Form



Class: ____ Class No.: ____

Student Name: _____ (Chinese) _____ (English)

Study Tour Name: _____

Study Tour Dates: from _____ to _____

Study Tour Fee: _____

Important Notes:

1. Complete each section of this application form. If any part is not applicable, please indicate clearly.
2. This form is to be completed by the student parent. If both parents are deceased, it is to be completed by the guardian of the student.
3. The parent or guardian should complete one application form for each student.
4. The School reserves the right to inquire into the data provided in this form, or make home visits. Any misrepresentation of facts will lead to disqualification of this application.

Section 1: Personal Particulars of Applicant

Applicant (Parent/Guardian) English Name	Chinese Name	Spouse English Name	Chinese Name
HKID Card No. : _____ Relationship with the student : _____ Occupation & Position : _____ (If unemployed/retired, please specify the date) : _____ Name of Employer : _____ Office Address & Tel : _____		HKID Card No. : _____ Relationship with the student : _____ Occupation & Position : _____ (If unemployed/retired, please specify the date) : _____ Name of Employer : _____ Office Address & Tel : _____	
Home Address :			Tel :

Income: To fill in this part, applicant must count up to 12 months before the application date. Incomes include salaries, all kinds of subsidies given by the employer, commissions, bonuses, attendance bonuses, tips, overtime pay, service fees, year-end double pay, education allowances, pensions, lump sum payments or remunerations, business profits, rental incomes and other incomes.

- (1) Annual income & subsidies of applicant \$ _____
- (2) Annual income & subsidies of applicant's spouse \$ _____
- (3) Annual subsidies given by children & other relatives to the family \$ _____
- (4) Annual income from other sources (Please specify : _____) \$ _____
- (5) Annual grand total: (1)+(2)+(3)+(4) \$ _____

Average monthly income, i.e. annual grand total÷12
\$ _____

Declaration of Assistance Obtained:

1. The applicant is currently receiving CSSA (except old age & disability allowances) Yes No
 The applicant has applied for CSSA (Pending for the reply) Yes No CSSA File No.: _____
2. The applicant has obtained tuition fee remission/ school textbook assistance/student travel subsidy
 Half fee remission Full fee remission No

Family Members: Only applicable to ① the applicant's spouse ② applicant's children (inclusive of the student who is applying for a grant in this application form and the children of the applicant who are below 18, or above 18 but who are receiving full-day education ③ applicant's dependents and/dependent spouse's parents

Name	School Name, Level/Occupation	Relationship with the Applicant
1		Spouse
2		
3		
4		
5		
6		
7		
8		

Total No. of Family Members
(excluding the applicant)

Type of Housing: Private Housing Home Ownership Scheme Public Housing

Current Monthly Rent/Home Purchase Installment	
<input type="checkbox"/> Rent	\$ _____
<input type="checkbox"/> Installment Payment	\$ _____
<input type="checkbox"/> Self-owned Property	

This part is to be completed by the applicant who was granted a subsidy by the School last year:

Year	Class	Category Approved
		Study Tour Name: _____ *Full fee remission/Half fee remission

* Delete as appropriate

Section 2: Declaration

I solemnly declare that the information given in this application form is true and correct. I know that your school will decide if I am eligible to apply for the tour fee remission based upon the information contained in this form. Also, I understand that if I intentionally give any false information, my application will be cancelled. I give your school special permission to examine the details of my income from my current and former employers.

Date: _____ Signature of Applicant: _____

★ This part is to be completed by the School ★

Score: _____ Marks

Resolution: The daughter of the applicant

- complies with the terms for subsidization, and is granted a subsidy of
*half fee remission/full fee remission HK\$ _____.
- does not comply with the terms for subsidization, and the grant is not approved.

Signature of Principal: _____

Date: _____



香港真光中學境外考察資助申請表

班別：_____ 班號：() 學生姓名：_____ (中文) _____ (英文)

考察團名稱：_____ 考察日期：由 _____ 至 _____

注意事項：

- 一. 申請表內各欄必須填寫，如不適用者，請清楚註明。
- 二. 此表應由學生家長填寫，否則由負責供養該生的監護人填寫。
- 三. 家長或監護人須為每一學生分別填寫申請表一份。
- 四. 校方有權對本表格上各項資料進行調查，或進行家訪，申請人若有意虛填及隱瞞事實，其申請資格將被取消。

第一部：申請人個人資料

申請人(家長/監護人)英文姓名	中文姓名	配偶英文姓名	中文姓名
香港身份證號碼：_____		香港身份證號碼：_____	
與學生關係：_____		與學生關係：_____	
職業及職位：_____		職業及職位：_____	
(如失業或退休，須註明日期)：_____		(如失業或退休，須註明日期)：_____	
服務機構名稱：_____		服務機構名稱：_____	
辦公地址及電話：_____		辦公地址及電話：_____	
住址：		電話：	

收入：必須根據申請人在申請日期之前十二個月所得總收入填報。收入包括薪金、僱主所給予的各項津貼、佣金、花紅、勤工獎、小賬、補薪、服務費、年終雙薪、教育福利、長俸、整筆付款或報酬、經商盈利、租金收益及其他收入。

(一)申請人全年的薪金及津貼 \$ _____

(二)申請人配偶全年的薪金及津貼 \$ _____

(三)子女及其他親屬全年津助家庭的款項等 \$ _____

(四)全年其他收入(說明：) \$ _____

(五)全年總收入[(一)+(二)+(三)+(四)] \$ _____

每月平均收入， 即全年總收入除以 12
\$ _____

已獲資助申報：

1. 申請人現正接受公共援助(高齡及傷殘津貼除外) 是 否
申請人已申請公共援助，結果未知 是 否 公共援助檔案編號：_____
2. 申請人已獲學費減免/書簿/車船津貼 半免 全免 否

- 家屬：只限於 ①申請人的配偶
 ②申請人的子女(包括本表申請助學金學生及申請人未滿十八歲子女
 或已滿十八歲但正接受全日教育的子女在內)
 ③倚靠申請人及／或其配偶供養的父母

姓名	學校、班級/職業	與申請人關係
1		配偶
2		
3		
4		
5		
6		
7		
8		

家屬總人數
(不包括申請人)

居所類型：私人樓宇 居屋 公屋

現時每月付出租金/購屋的分期付款	
<input type="checkbox"/> 租金	\$ _____
<input type="checkbox"/> 供款	\$ _____
<input type="checkbox"/> 自置	

此欄只供曾於上年度向本校申請而獲得資助的申請人填寫：

年度	班別	獲批類別
		考察團名稱：_____
		*全免/半免

* 刪除不適用部份

第二部：聲明

本人謹此聲明，以上各項資料俱屬實情。本人知道，貴校將根據上文所填報的資料，決定本人是否符合減免團費的申請資格。本人並明白，上述資料如有失實，本人的申請將不獲受理。本人特授權 貴校向本人現時及以往的僱主，調查本人的收入詳情。

申請人簽名：_____

日期：_____

★ 本欄由校方填寫 ★

得分：_____ 分

議決：該申請人之子女

符合資助條款，核給資助 *全免/半免，金額_____元。

不符合助學金條例，不核給助學金。

校長簽名：_____

_____年_____月_____日

